

Drop-off & Pick-up

Overnight Camp Arrival Time

- Sunday from **3:30 to 5:00pm** (please do not arrive prior to 3:30pm; our staff are very busy preparing for your camper's stay and cannot register you early).
- Arrivals after 5:30pm without prior approval may jeopardize future enrollment.
- Please remember children must remain under your supervision until you have completed the registration process and released them to the care of the Camp Staff.

Overnight Camp Drop-off Schedule

- Camp check-in takes approximately 30 minutes (time may be longer if all paperwork is not complete upon arrival) and includes:
 1. Take camper's temperature (we do not like to bring campers with fevers into camp).
 2. Sign-in and pay any balance due.
 3. Learn camper's Cabin assignment.
 4. Deposit money in Camp Store account; this can also be done online.
 5. Complete Food Scholarship Application – SFSP, if necessary.
 6. Lice check (if lice or nits are found, you will be asked to treat hair and return later).
 7. Meet the Camp Nurse to review forms and submit any medications.
 8. Meet your child's counselor.
- Upon arrival to camp (after 3:30pm)

Step 1 – You will be greeted by a staff member and shown where to park. Leave your luggage in your vehicle as there is no room in the registration area. An employee will help you with it later.

Step 2 – You will be directed to our chapel building to sign in, receive your cabin assignment, check in with the nurse, receive a security token and visit the camp store if you wish.

Step 3 – You will meet a “baggage handler” who will help you retrieve your baggage from your vehicle, store it in the appropriate area and introduce you to your child's counselor.

Overnight Camp Pick-up Schedule

- Friday from **5:00 to 7:00pm**. You must pick up your child by 7pm. After 7pm calls will be made to emergency contacts listed on your registration form. If we are unable to reach you through your emergency contacts, we will need to call the local authorities.
- Pick up will be on the Day Camp Center porch. Please park by the pink shed and follow the signs.
- You may be required to show ID.

Day Camp Arrival Time

- Monday to Friday between **8:00am and 9:00am**.
- Extended Hours or Early Drop-off begins at 7:15am (\$30 fee for Extended Hours; pre-register).
- Campers dropped off prior to 8:00 will incur the \$30 Extended Hours fee.

Day Camp Drop-off and Pick-up Procedures

- Day Camp check-in takes approximately 10-20 minutes on Monday and includes:
 1. Drive down and park near the **PINK** shed.
 2. Sign in camper on Day Camp Center porch.
 3. Review Day Camp Release Form; update as needed.
 4. Check of medical form (in case of changes or mistakes).

5. Deposit money in Camp Store account; this can also be done online.
 6. Meeting counselors, Day Camp director and other campers.
- Check-in on Tuesday through Friday is much quicker: only step 1 & 2 are usually required.
 - Day Camp – Pick up time is between **4:30pm and 5:30pm** unless you have paid for Extended Hours, in which case pick up is expected by 6pm.